



ARNOLD O. BECKMAN HIGH SCHOOL

2021 California Distinguished school

3588 Bryan Ave., Irvine, CA 92602 (714) 734-2900

CEEB Code: 051267

2022-2023 STUDENT AGENDA

Donnie Rafter, Ed.D., Principal

Penn Bushong, Assistant Principal

Devang Brahmhatt, Assistant Principal

Mai Huynh, Assistant Principal



This planner belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

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BELL SCHEDULES

REGULAR SCHEDULE

Period	Start	End
0	7:28	8:23
1	8:30	9:27
2	9:34	10:29
Break	10:29	10:44
3	10:49	11:44
4	11:51	12:46
Lunch	12:46	1:16
5	1:21	2:16
6	2:23	3:18

ZERO PERIOD FINAL EXAM SCHEDULE

Period	Start	End
0	7:30	9:35
1	9:40	10:20
2	10:27	11:07
Break	11:07	11:22
3	11:27	12:07
4	12:14	12:54
Lunch	12:54	1:24
5	1:29	2:09
6	2:16	2:56

FINAL EXAM SCHEDULE

Period	Start	End
1, 2, 3	8:30	10:35
Break	10:35	10:50
4, 5, 6	10:55	1:00

Special Bell Schedules may be announced in order to facilitate school approved events. (CAASPP Testing, etc.)

Passing periods are SEVEN minutes in length

LATE START SCHEDULE

Period	Start	End
Staff	7:45	8:45
0	8:46	9:21
1	9:28	10:03
2	10:10	10:45
CCR/Tutorial	10:52	11:28
Break	11:28	11:43
3	11:48	12:23
4	12:30	1:05
Lunch	1:05	1:35
5	1:40	2:15
6	2:22	2:57

DOUBLE ASSEMBLY SCHEDULE

Period	Start	End
Staff	7:45	8:45
0	8:53	9:23
1	9:28	9:58
2A	10:03	10:53
2B	11:03	11:53
Break	11:53	12:08
3	12:13	12:43
4	12:48	1:18
Lunch	1:18	1:48
5	1:53	2:23
6	2:28	2:58

MINIMUM DAY SCHEDULE

Period	Start	End
0	7:48	8:23
1	8:30	9:05
2	9:12	9:47
Break	9:47	10:02
3	10:07	10:42
4	10:49	11:24
5	11:31	12:06
Lunch	12:06	12:36
6	12:41	1:16

WHO TO SEE ABOUT WHAT

Donnie Rafter, Ed.D., Principal
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 Rigo Padilla, Secretary to Donnie Rafter
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 Gabriela Tomlinson, Secretary
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Steve Fischel & Monica Salas,
Athletic Directors
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msalas@tustin.k12.ca.us



Ken Cooper, Activities Director
kcooper@tustin.k12.ca.us

<u>WHAT</u>	<u>WHO</u>	<u>WHERE</u>	<u>EXTENSION</u>
ACCOUNTS CLERK	BOB REINSBURG	STUDENT STORE	510
ADVANCED PLACEMENT EXAMS	PENN BUSHONG	FRONT OFFICE	517
COUNSELING	SARA HUNGERFORD	COUNSELING	528
AERIES PORTAL (TROUBLESHOOTING)	EMAIL: PORTALHELP@TUSTIN.K12.CA.US		
ASB & ACTIVITIES	KEN COOPER	ROOM 112	112
ATHLETIC TRAINER	LOGAN POST	TRAINER'S OFFICE	410
ATHLETICS	FISCHEL/SALAS	FRONT OFFICE	519
ATTENDANCE	DEBBIE MURPHY	ATTENDANCE OFFICE	507
CAFETERIA	NICK LAZARUK	CAFETERIA	557
COMMUNITY LIAISON (SPANISH SPEAKING)	MAYBRICK GOSLING-OZER	COUNSELING	518
COMMUNITY COLLEGE CLASSES	GABRIELA TOMLINSON	FRONT OFFICE	503
COUNSELING APPOINTMENTS	SARA HUNGERFORD	COUNSELING OFFICE	528
CUSTODIAL/GROUNDS	PIERRE SANJURJO	CUSTODIAL OFFICE/GARAGE	550
DETENTIONS	Assistant Principal	DISCIPLINE OFFICE	506
DISCIPLINE	Assistant Principal	DISCIPLINE OFFICE	506
EARLY COLLEGE	GABRIELA TOMLINSON	FRONT OFFICE	503
FACILITY USE	GABRIELA TOMLINSON	FRONT OFFICE	503
HEALTH OFFICE	APRIL ANDERSON	HEALTH OFFICE	512
LIBRARY MEDIA CENTER	BRENDA ELEY	LIBRARY	525
LOCKERS	DEBBIE MURPHY	ATTENDANCE OFFICE	507
LOST AND FOUND	MARICRUZ GOVEA	DISCIPLINE OFFICE	506
LOST BOOKS	BRENDA ELEY	LIBRARY	525
PSAT/NMSQT	PENN BUSHONG	FRONT OFFICE	503
ROP / WORK PERMITS	MARESSA MACDONALD	CAREER CENTER	527
SCHOOL RECEPTIONIST	SISSY OBERLIN	FRONT OFFICE	DIAL 0
SCHOOL RESOURCE OFFICER	OFFICER AYALA	DISCIPLINE OFFICE	502
STANDARDIZED TESTING	Assistant Principal	FRONT OFFICE	522
TRANSCRIPTS	JENNIFER LINDQUIST	COUNSELING	521
TRANSCRIPTS	(ORDERING ONLINE) WWW.PARCHMENT.COM		

Patriots Are Tobacco Free

Call **1-866-NEW-LUNG** for help

ATTENDANCE

Regular attendance is an important component of your child's success in school. Parents hold a legal responsibility to compel their child to attend school regularly. Failure to do so may result in severe consequences with the law. To report an absence, please call 714-734-2900 ext. 85507 on the day of the student's absence. This applies to an all-day absence or if the student is more than 30 minutes late to school. The Attendance Office must be notified each day when a student is absent. If a parent does not call the Attendance Office on the day of the absence, the student must bring a note to the Attendance Office on the day they return to school.

ABSENCES

Excused absences

Absences are legally defined as "excused" or "unexcused." A student's absence shall be excused for the following reasons:

- Personal illness (Education Code 48205)
- Quarantine under the direction of a county or city health officer (Education Code 48205)
- Medical, dental, optometrically, or chiropractic appointments (Education Code 48205)
- Attendance at a funeral service for a member of the immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)

Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household (Education Code 45194, 48205)

- Jury duty in the manner provided by law (Education Code 48205)
- The illness or medical appointment by law (Education Code 48205)
- Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
 - Appearance in court
 - Attendance at a funeral service
 - Observation of a holiday or ceremony of his/her religion
 - Attendance at religious retreats not to exceed four hours per semester
 - Attendance at an employment conference
 - Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
 - A total of (5) school days per year in the student's junior and senior year may be excused for college visits
 - Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)
 - To spend time with his/her immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment
 - Participation in religious instruction or exercises in accordance with district policy (Education Code 46014)
 - In such instances, the student shall attend at least the minimum school day.
 - The student shall be excused for this purpose on no more than four hours per semester
 - For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

After an Absence Procedure

When students who have been absent return to school, they must present a satisfactory explanation verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having control of the minor, or the student if age 18 or older. (Education code 46012; 5 CCR 306)

The following methods may be used to verify student absences:

- Written note, or a phone call from parent/guardian or parent representative
- Conversation, in person or by telephone, which may include voicemail, between verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - Name of student
 - Name of parent/guardian or parent representative
 - Name of verifying employee
 - Date(s) of absence
 - Reason for absence

- Visit to the student's home by the verifying employee, or any other reasonable method which established the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
- Physician's verification.
 - When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of appointment.
 - When a student has had 10 absences in the school year illness verified by methods listed in #1-3 above, any further absences for illness shall be verified by a physician.

The office is open daily from 7:00 AM – 4:00 PM. Student returning after an absence should deliver a note by 8:15 AM to avoid being tardy to class. Student who arrives after 8:30 AM risk being tardy to class.

Students are expected to make up any work or tests missed during their absence. The student's teachers will decide the scope and time frame of the make-up work within a reasonable amount of time.

TARDY POLICY

Students are expected to be on time to school. Students are considered tardy if they are not inside the classroom when the tardy/passing bell rings. Tardy students must sign in at the Attendance Office when first arriving to school. Student will be subject to disciplinary action.

Oversleeping, missing the bus, traffic, car problems, etc. are not considered valid reasons for excused tardies. Tardiness applies before school, between classes, and after break/lunch.

Tardy Lockouts may take place randomly during a school day and throughout the school year. Students who are not in their seats and/or in class when the tardy bell rings, will be directed to the attendance office and receive detention.

For every 3 tardies, students will receive one hour of detention.

Example:

3 Tardies = 1 hour

6 Tardies = 2 hours

9 Tardies = 3 hours

As detention hours accrue, progressive discipline will follow.

EXTENDED ABSENCES AND INDEPENDENT STUDY

Parents may request Limited Independent Study for students planning to be away from school on family business in excess of five, but not to exceed ten days. The parent or guardian must meet with administrator/designee to request independent study and review rights and responsibilities. A Master Agreement must be completed and signed at least five school days prior to the start of the independent study period. Parents are cautioned that social interactions between students and teachers are critical to a high-quality education. Teachers will provide substantially equivalent assignments for students; however, it is impossible to exactly duplicate the in-class learning experience within the independent study format.

EARLY DISMISSALS/LEAVING CAMPUS

FOR SECURITY PURPOSES, PHONE CALLS AND EMAILS WILL NOT BE ACCEPTED. Prior to leaving campus, students must have an early dismissal pass issued from the Attendance Office. Students are required to bring a note from their parent to Attendance stating the reason they must leave and what time they are to be released in order to receive this pass. For the safety of students, parents are required to sign out their student at the Attendance Office and must show ID at any time prior to leaving the campus. This includes leaving early during 6th period athletics. To minimize class disruptions, parents must send a note for early dismissal with their child before school – and are strongly discouraged from coming to school to pick up their student without having first sent a note. Faxes will be accepted only in emergencies. Failure to check out prior to leaving campus will result in a disciplinary action. Students exiting/entering campus during school hours must do so through the front gate.

- Medical treatment is the responsibility of parents and the family physician.
- Medications, both prescription and over the counter, are rarely given at school; the only exceptions involve special or Serious problems and when it is deemed absolutely necessary by the physician that the medication be given during school hours.
- The parent is urged, with the help of your physician, to work out a schedule of giving medications at home and outside school hours whenever possible.
- California Education Code, Section 49423, allows school personnel to assist in carrying out a physician's recommendations.
- Designated non-medical school personnel may administer your student's medication. They will be trained and supervised by qualified school nurses.
- Medications will be safely stored and locked or refrigerated as required.
- Students may carry emergency medicine such as EpiPen or inhalers (only if authorized by a physician, parent, and school nurse). A second EpiPen or inhaler must be kept at school for emergency use. We recommend that any student who has a serious medical condition (diabetes, epilepsy, etc.) should have an emergency supply of their prescription medication at school with the appropriate consent forms in case of an emergency.

GRADUATION REQUIREMENTS

Required Courses	Years	Semesters	Credits	Notes
English	4	8	40	UC/CSU Subject "B" (4 years required)
Mathematics	2	4	20	Minimum Geometry required for graduation. UC/CSU Subject "C" (3 years required/4 recommended)
Science	3	6	30	Must include one year each of Life and Physical Sciences for graduation. UC/CSU Subject "D" (2 years required/3 recommended of laboratory science). Check our UC approved list as not all science courses offered at BHS are lab sciences
Physical Education	2	4	20	Participation in athletics or PE/Marching band will receive PE credit.
World History	1	2	10	UC/CSU Subject "A" (2 years required)
United States History	1	2	10	UC/CSU Subject "A" (2 years required)
American Government	½	1	5	UC/CSU Subject "A" (2 years required)
Economics	½	1	5	UC/CSU Subject "G-Elective" (1 year required)
Visual and Performing Art Or World Language	1	2	10	Visual and Performing Art UC/CSU Subject "F" (1 year required). Language other than English Subject "E" (2 years required, 3 recommended)
Additional Applied Art, Visual and Performing Art, or World Language	1	2	10	Visual and Performing Art UC/CSU Subject "F" (1 year required). Language other than English Subject "E" (2 years required, 3 recommended)
Required Course Credits			170	
Elective Course Credits			70	
Total Credits Required			230	

9TH – 12TH GRADE GRADUATION REQUIREMENTS

Students earn five credits for each semester class successfully completed. Specific requirements of each category listed above can be found on the district website: <https://www.tustin.k12.ca.us/departments/ed-services/course-catalogs>

PLEASE NOTE THE DIFFERENCES BETWEEN THE GRADUATION REQUIREMENTS AND THE UC/CSU REQUIREMENTS.

CLASS CHANGES

It is the policy of TUSD and Beckman High School not to make class changes based on teacher preference or to change the order of classes. Acceptable reasons for class changes include:

- ★ A schedule showing less than a six-period day – (five for seniors)
- ★ Failure to meet a prerequisite
- ★ Correcting a deficiency area
- ★ Meeting a graduation requirement
- ★ Moving to a different level of instruction
- ★ Adding or deleting a class with administrative approval

WITHDRAWAL/REMOVAL FROM A CLASS

When a student withdraws, requests to drop, or is removed from a class after the fourth Friday of the semester, a “withdraw” F semester grade will be assigned. The grade will be posted on the student’s transcript.

ADD/DROP FORMS

Students wishing to drop a course from their schedule or move down in levels must submit an ADD/DROP form. ADD/DROP forms can be found on our school website.

FINAL EXAMS

Final exams are given at the end of each semester during a Final Exam Schedule. Student release time will be 1:00 p.m. rather than the regular 3:18 p.m. release time. Students may NOT take final exams early. Additionally, students who miss a final exam for any reason must receive administrative approval to be cleared in order to take a make-up exam. Some teachers will give quarter finals; however, the daily schedule will remain unchanged.

REPEATED CLASS CREDIT

Students who repeat a class to improve a grade will be given GPA credit for the higher of the two grades, regardless of which class was taken first. Additional course credit will not be given for repeating the same class. If you are repeating a class, please make certain to discuss the impact on your academic record PRIOR to taking a class for the second time.

ALTERNATIVE COURSE CREDIT

ALL requests to take courses outside of Beckman High School MUST be approved *prior to enrolling*. An Alternative Course Request form can be found in the counseling office and must be submitted prior to enrolling. Requests will be reviewed by administration upon receipt.

AP CLASSES

AP classes are Advanced Placement classes, which equate to freshman classes in college. These classes use a nationally approved curriculum, and students take national tests in May. Most colleges give credit or waive prerequisites on successful completion of these classes with a score of three (3) or above on the Advanced Placement exam. If you have any questions regarding the policy at the college of your choice, please contact your counselor.

Healthy Limit Waiver Process for AP/HONORS Courses

Beckman limits the number of weighted (AP and H) classes that students can take per year. By implementing a “Healthy Limit” waiver process our intention is to help to manage the elevated levels of stress that students have been reporting.

TESTING

The State of California mandates certain tests. Special bell schedules will be announced three weeks in advance of the start of testing. These tests include: CAASPP (California Assessment of Student Performance and Progress) and CAST Science

TESTING CALENDARS

The SAT and ACT assessments are necessary admission requirements used by colleges to determine college eligibility. It is important to investigate the specific requirements of the colleges you are planning on applying to. The PSAT Test will be offered to 11th graders at Beckman. Information on when and how to register for the SAT test may be found at: <http://www.collegeboard.org/>. Information on when and how to register for the ACT test may be found at: <http://www.actstudent.org/>

At Beckman High School

PATRIOTS PUT HEALTH OVER HYPE

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Patriots Are Tobacco Free

Call **1-866-NEW-LUNG** for help